

# Iowa Individual Administrator Professional Development Plan

to be developed collaboratively between administrator and supervisor

**Name:** Troy Heller

**School:** Tripoli MS/HS

**District:** Tripoli CSD

**AEA:** 267

## District or Building Focus

**Step 1**

**General District Goal Area: Community Participation/Committee Meetings:** Mr. Heller will attend, promote, and inform our community about the PPEL Levy Vote on December 6, 2016, and help to form a Tripoli Foundation. Both of these items will help with the promotion of our district facilities and education experience.

**Step 2**

**Specific School or District Goal** (for above general goal area)

Assessment resources will be monitored and distributed to staff to help understand specific data and what target goals should be.

**Step 3**

<b>Specific Leadership Actions*</b> (1-3 things the administrator will DO to increase likelihood that goals in steps 1 & 2 will be achieved.)	<b>Related ISSL</b>	<b>Indicators of Progress</b> (Document the effect of chosen indicators.)	<b>Start &amp; End Dates</b>	<b>Review Date(s)</b>	<b>Items Discussed During Review</b>
Set up meetings with the community to promote voting "yes" for the PPEL Levy and starting up a Tripoli Foundation.	2	Attend Community Club meetings as often as possible. (Present on November 28).	10/1/16-6/30/17	Throughout the 2016-17 Year	School business, updates, community updates, and working together to enhance both partners.
The Superintendent will create a pamphlet to help promote the passing of the PPEL Levy vote on Dec. 6, 2016, with 50+1%.	2	Reports to the School Board the meetings he has attended.	7/1/2016-12/6/2016	Each Month	Conversation with community members/Board members and staff.
The Superintendent will write a newsletter, a newspaper article, and meet with community groups to share the district's ideas.	2	Informal conversations/communication.	All Year	Each Month	Open

**Step 4**

<b>Learning Goals*</b> (1-3 things the administrator will DO to increase likelihood that goals in steps 1 & 2 will be achieved.)	<b>Related ISSL</b>	<b>Indicators of Progress</b> (Document the effect of chosen indicators.)	<b>Start &amp; End Dates</b>	<b>Review Date(s)</b>	<b>Items Discussed During Review</b>
The Superintendent will form partnerships with Foundation Group, Guppy's Group, Welcome Center Group, and CC.	2	December 6, 2016 Final Vote %	August-December 2016	December 7 and June 30	Did the vote pass and did we finalize a Foundation?
Work with Local Foundation Group and NE Iowa Group to form a Tripoli Foundation	2	Progress toward a foundation/Tax verification	Aug. -June	June	Did the Tripoli Foundation get formed?

\*Administrators are encouraged to use "SMART Goal" design to develop their goals. See page 2.

**Step 5**

**Supports for Plan Implementation** (check all that apply and describe)

- Supervisor/Board:  
 Peer:

- AEA/Regional:  
 Other:

Administrator Signature/Date \_\_\_\_\_

Supervisor Signature/Date \_\_\_\_\_