

# Iowa Individual Administrator Professional Development Plan

to be developed collaboratively between administrator and supervisor

**Name:** Troy Heller

**School:** Tripoli

**District:** Tripoli CSD

**AEA:** Central Rivers

## District or Building Focus

**Step 1**

**General District Goal Area:** Community Participation/Committee Meetings: Mr. Heller will attend Community Club Meetings, informal meetings (welcome center, Casey's) and City Council Meetings to promote local participation between community and school

**Step 2**

**Specific School or District Goal** (for above general goal area)

Assessment resources will be monitored and distributed to staff to help understand specific data and what target goals should be.

**Step 3**

Specific Leadership Actions* (1-3 things the administrator will DO to increase likelihood that goals in steps 1 & 2 will be achieved.)	Related ISSL	Indicators of Progress (Document the effect of chosen indicators.)	Start & End Dates	Review Date(s)	Items Discussed During Review
Set up meetings with the community to promote working together. I will meet in different capacities (7-10 times)	2	Attend Community Club meetings as often as possible. (Present on November 20).	10/1/17-6/30/18	Throughout the 2017-18 Year	School business, updates, community updates, and working together to enhance both partners.
The Superintendent will meet informally with Mayor of the community 3-5 times during the school year.	2	Reports to the School Board the meetings he has attended.	7/1/2017-6/30/2018	Each Month	Conversation with community members/Board members and staff.
The Superintendent will write a newsletter, a newspaper article, utilize Iowa Alerts, FB and Twitter	2	Informal conversations/communication.	All Year	Each Month	Open

**Step 4**

Learning Goals* (1-3 things the administrator will DO to increase likelihood that goals in steps 1 & 2 will be achieved.)	Related ISSL	Indicators of Progress (Document the effect of chosen indicators.)	Start & End Dates	Review Date(s)	Items Discussed During Review
The Superintendent will form Budget Committee and Tripoli Progress Committee	2	Number of meetings will be as advised by committee, but would like to see about 2-3 for each.	August-June	July 2018	Community issues/concerns and school issues and concerns
Stay in Communcaiton with Local Foundation Group and NE Iowa Group to form a Tripoli Foundation	2	Progress toward a foundation/Tax verification	Aug. -June	June	Did the Tripoli Foundation get formed?

\*Administrators are encouraged to use "SMART Goal" design to develop their goals. See page 2.

**Step 5**

**Supports for Plan Implementation** (check all that apply and describe)

- Supervisor/Board:  
 Peer:

- AEA/Regional:  
 Other:

Administrator Signature/Date \_\_\_\_\_

Supervisor Signature/Date \_\_\_\_\_